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Enter the total number of semester credit hours for each letter grade, and then multiply by the appropriate number.

**Step 3**

| Grade | Semester Hours |         | Quality Points |
|-------|----------------|---------|----------------|
| A     |                | $x 4 =$ |                |
| B     |                | $x 3 =$ |                |
| C     |                | $x 2 =$ |                |
| D     |                | $x 1 =$ |                |

**Step 4**

Divide the total quality points by the total hours.

Computation of Science GPA

sum of quality points divided by sum of semester credit hours = GPA

$$\frac{\text{Total Quality Points}}{\text{Total Sem Hours}} = \text{Science GPA}$$

**Step 5**

Please list other prerequisite courses in the table below. **Do not** figure these into the Science GPA.

| Course Title            | Course Num. | Letter Grade | Repeated "R" | Quarter Hours |                   | Semester Hours | College Code | Term & Year Completed |
|-------------------------|-------------|--------------|--------------|---------------|-------------------|----------------|--------------|-----------------------|
| English Composition/Lit |             |              |              |               | $x \frac{2}{3} =$ |                |              |                       |
| English Composition/Lit |             |              |              |               | $x \frac{2}{3} =$ |                |              |                       |
| Psychology              |             |              |              |               | $x \frac{2}{3} =$ |                |              |                       |
| Social Science          |             |              |              |               | $x \frac{2}{3} =$ |                |              |                       |



## Pre-Optometry Coursework Sheet FAQs

**Q: Do I have to have all the prerequisite courses completed prior to applying and/or attending the program?**

*No.* Please list **all** science courses (Step 1) that you have taken and/or are currently taking. If you are currently enrolled in a course, do not list your current or expected grade(s), list only final grades.

**Q: I have completed more science courses than those listed – should I list these additional courses, too?**

*Yes.* Please list **all** science courses (Step 1) and include them **all** in your science GPA calculations (Steps 2-3). Please do **not** include any Sociology, Psychology, or additional Math courses in your Science GPA.

**Q: I am still working on one or more prerequisite courses - do I include these classes on the worksheet?**

*Yes.* You should list all prerequisites and other science courses you expect to complete by August 2016. You may simply list the course title and number (if known) and then indicate the term you plan to complete the course in the “Term & Year Completed” column. You should **not** include these upcoming courses in your science GPA calculations (Steps 2-3).

**Q: My school awards +/- grades (i.e., A-, C+) – how do I account for this on the worksheet?**

You may include the +/- marks when you list your courses (Step 1). However, when you perform your science GPA calculations (Steps 2-3) you should use only the letter portion of the grade and the corresponding number value. (Examples: A grade of B+ would simply be counted as a B/3. A grade of A- would simply be counted as an A/4.) Generally, excluding the +/- marks from your calculations will not greatly affect your science GPA.

**Q: My school awards AB, BC and CD grades – how do I account for this on the worksheet?**

AB grades should be calculated as 3 pts, BC grades as 2 pts, and CD grades as 1 pt.

**Q: My school does not award either semester or quarter credit hours and/or we do not use letter grades – how do I convert my credits?**

Check the back of your transcript; if your school is not on the semester or quarter system or uses a non-letter grading scale, there may be a conversion chart already on your transcript. If there is no chart there, you should check with your own college/university Registrar’s Office to determine how to convert your credits and/or grades.

**Q: I received AP credit for some of the pre-optometry courses – should I include these courses on the worksheet?**

*Yes.* You should include these courses on the worksheet; you may simply write “AP” in the “Letter Grade” column. Be sure to leave these AP courses out of your science GPA calculations (Steps 2-3). Please note that AP courses must appear on your official transcript and will only be accepted if you were given credit by your institution.

**Q: For the science prerequisites, my lecture credit hours & grades are awarded separately from my lab hours & grades. How do I list these on the worksheet when there is only one line allotted for each prerequisite course?**

For separate lecture and lab credit hours & grades, you may choose either to:

- 1) List the lecture hours & grades and then the lab hours & grades, separated with a slash. (i.e., 4/1, A/B)  
or
- 2) Use the additional blank lines at the bottom to list the labs and their hours & grades separately.

**Q: What is my College Code?**

Please use the College Codes A, B, C, D, E, F, and G from your Institution List on the Focus on Your Future Summer Program Application.